



COUNTY OF SAN DIEGO  
VOLUNTEER REPORT FORM  
PERIOD JULY 1, 2012 - JUNE 30, 2013  
Deadline: July 12, 2013

THOMAS J. PASTUSZKA  
CLERK OF THE BOARD  
OF SUPERVISORS

1. DEPARTMENT INFORMATION:

Department: San Diego Sheriff's Department

Division/Unit: Emergency Services- Search and Rescue, Explorer, Chaplain, Senior Volunteer Patrol, L/E Reserves, Student Interns, RACES, and Citizen Volunteers.

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. of Vol. 935      Hours 254,829      X \$ 22.14      = \$ 5,641,914.00

Types of work performed by GENERAL VOLUNTEERS in this category:

Senior Volunteer Patrol (SVP) free Deputy Sheriffs up from duties performed by the Sheriff's Department. They perform Traffic Control, Vacation Checks, Parking Enforcement, Transport crime cases to the DA's Office, Transport fleet vehicles for maintenance, Drive Mobile Command Vehicles to crime scenes and events, and restrict entrance at perimeter positions at crime scenes, natural disasters, and road closures. The YANA program checks in on elderly.

Citizen Volunteers work throughout the Sheriff's Department in a number of clerical and office assistant roles. They assist with the administration of documents, answer questions at front counters and a handle other tasks so time sensitive duties can be the focus of full time employees.

Chaplains make themselves available to all members of the Sheriff's Department to provide support for stress management and emotional support. They "ride-a-long" with Deputies to build relationships and understand what Deputies encounter.

Explorers are young individuals (16-20) with an interest in Law Enforcement who learn about the job of a Deputy Sheriff. They conduct Traffic Control and assist at large community events.

Search And Rescue (SAR) personnel are highly trained and skilled members who search for and provide aid to Missing Persons. They also have medically trained staff who assist with treating minor injuries and heat related illness at many of the large athletic events like marathons and bicycle races.

Radio Amateur Civil Emergency Services (RACES) are members of a highly trained group of radio operators who augment the Sheriff's Communication Center. They assist at large events, SAR, and county wide emergencies.

Reserves are a group of part time Deputy Sheriffs. They have the same training and law enforcement authority of Deputy Sheriffs and supplement patrol. Specialized Reserve teams provide Underwater Search and Recovery, Off Road Enforcement, SED, and provide fixed wing aircraft for missions in the Aero Unit.

All Sheriff's Department volunteer groups have training and roles in county wide emergencies.

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- b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.                      Hours                      X   \$ 22.14       = \$

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____		_____		_____
_____					
_____	_____		_____		_____
_____					
_____	_____		_____		_____
_____	_____		_____		_____

No. of Vol.                      Total Hours                      Total Value = \$

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

- d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	<u>935</u>	<u>254,829</u>	<u>\$5,641,914.00</u>
2b.	_____	_____	_____
2c.	_____	_____	_____
<b>Total Vol.</b>	<b><u>935</u></b>	<b>Total Hours <u>254,829</u></b>	<b>Total Value = \$ <u>5,641,914.00</u></b>

### 3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated:	<u>Tarquino Trust, Fallbrook SVP</u>	Value:	<u>\$5,841.00</u>
Item Donated:	<u>El Capitan Stadium, Reserve</u>	Value:	<u>\$2,000.00</u>
Item Donated:	<u>KSON Concert, Reserve</u>	Value:	<u>\$1,000.00</u>
Item Donated:	<u>Allen Family, SAR</u>	Value:	<u>\$2,200.00</u>
Item Donated:	<u>Deputy Sheriff's Association, SAR/Res</u>	Value:	<u>\$200.00</u>
Item Donated:	<u>San Diego Pol. Association, SAR/Res</u>	Value:	<u>\$100.00</u>
Item Donated:	<u>La Mesa Pol. Association, SAR/Res</u>	Value:	<u>\$250.00</u>
Item Donated:	<u>Great Place to Work Institute, SAR</u>	Value:	<u>\$500.00</u>
Item Donated:	<u>Knoke Family, SVP</u>	Value:	<u>\$100.00</u>
Item Donated:	<u>Vivanco Family, SVP</u>	Value:	<u>\$200.00</u>
Item Donated:	<u>Steres Family, SVP</u>	Value:	<u>\$100.00</u>
Item Donated:	<u>Fallbrook Car Club, SVP</u>	Value:	<u>\$500.00</u>

TOTAL VALUE = \$ 12,991.00
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### 4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours	5,408	X	Rate	35.49	=	<table border="1"><tr><td>\$ 191,929.92</td></tr></table>	\$ 191,929.92
\$ 191,929.92							

- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours	8,538	X	Rate	34.53	=	<table border="1"><tr><td>\$ 294,817.14</td></tr></table>	\$ 294,817.14
\$ 294,817.14							

- c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
SAR (Training, equipment, recognition...)	\$37,000.88
<u>SVP/Exp (Training, equipment, recognition...)</u>	<u>\$62,452.32</u>
<u>Reserve (Training, equipment, recognition...)</u>	<u>\$46,561.15</u>

TOTAL OF OTHER PROGRAM COSTS=

\$ 146,014.35

d. TOTAL OF VOLUNTEER PROGRAM COST =  
(add 4a, 4b, and 4c)

\$ 632,761.41

**5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$ 5,641,914.00

b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$ 12,991.00

c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) \$ 632,761.41

**TOTAL PROGRAM BENEFIT**

\$ 5,022,143.60

**6. RECRUITING:**

Please describe your recruiting programs:

SVP recruiting is done by advertisement in the Penny Saver and some local newspapers as well as recruiting booths at events county-wide. Some stations have designated "Recruiters" who go to locations where seniors are present and recruit formally.

SAR recruiting's most powerful impact is their high visibility during missing person searches. There is often news reporting of these missions. They also have recruiting booths and displays throughout the county during the year.

Chaplains recruit by contacting local leaders of congregations.

Explorer recruiting is conducted by Explorers and Deputies going to high schools and college job fairs explaining what the program is about.

Recruiting for Law Enforcement Reserves is accomplished by attending Reserve formatted academies at the local colleges, attending retirement parties for Law Enforcement personnel, speaking at motorcycle riding groups (for the Off Road Enforcement Team), and participating with displays at community events.

Recruiting brochures for each Volunteer group are at each station and the Department website has information on how to join as well. The most productive recruiting is by word of mouth by individual members from each volunteer group. Sheriff's Department volunteers have also been featured on local television news stories.

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Sheriff's Department Volunteers from all groups were very active all year. SAR conducted 50 missions searching for lost persons. Reserve Dive Team and Off Road team were featured on television news spots for their work. SVP, Mounted Patrol, SAR, and Explorers were also featured on local news explaining their role in the community. SVP members made 7,262 home visits and 37,435 telephone calls to YANA (You Are Not Alone) customers.

They made a small difference in the community every day, but a big difference for the individuals they served and the contribution they made to the Sheriff's Department.

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2013-14:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

SVP has a goal to have 500 full time members. They want to continue to improve on the Best Practices model, creating consistency in the department, and reaching out to the other law enforcement SVP programs to further cooperation and consistency county wide.

SAR is growing and plans to bring their member numbers up to 200 people. Their goal is to improve on their Urban Search And Rescue (USAR) equipment and Training as well as add a full time Deputy to assist with the program.

Law Enforcement Reserves have a goal to bring their ongoing POST training up to the same level as full time deputies. They want to bring their sworn members number up to 100 in the next five years, and have the specialized units (ORET, Dive Team, and AERO) become better known throughout the Sheriff's Department.

Explorers must continue to recruit (due to mandatory retirement from the program at 21 years old). They will hold an Explorer Academy this summer for forty members. They will continue to train and expose Explorers to Law Enforcement activities to make them more desirable candidates in the Law Enforcement hiring process.

9. **GENERAL INFORMATION:**

Name of Person Completing Report: Daniel Vengler

Phone Number: (619) 956 4996 Mail Stop: S-158

E-Mail: Daniel.Vengler@sdsheriff.org

Volunteer Coordinator: D.Vengler (SVP, Reserve, Chaplain) D.Parker (SAR, Explorer)

Phone Number: (619) 956 4900 Mail Stop: S-158

E-Mail: Daniel.Vengler@sdsheriff.org

10. **DEPARTMENT CERTIFICATION:**

  
DEPARTMENT HEAD SIGNATURE

7/10/13  
DATE



# COUNTY OF SAN DIEGO

## INTER-DEPARTMENTAL CORRESPONDENCE

July 8, 2013

**TO:** Captain Sarro  
**FROM:** Daniel Vengler, Sergeant  
**VIA:** Chain of Command

### County Board of Supervisors 2012/2013 Annual Volunteer Report

I have attached the report requested by Senior Board Assistant Josyl Wong of the County Board of Supervisors. This is a template used by the Board to capture in a snapshot the number of hours our department's volunteers contributed in the past fiscal year as well as the cost to run the programs. As you are aware the Sheriff's Department has several specialized volunteer groups with unique skills and assists. This template does not allow for the individualization of these groups and all of the volunteer hours donated are lumped into one total.

While completing this report, I used my best judgment to most accurately describe the information asked for in the report. Some estimations were used because we do not track hours contributed for some groups, like the Chaplains and some Citizen Volunteers. Further, we do not track the number of hours used to supervise our volunteers, as asked in number 4a on page 3. For this line, I used an estimation of how many hours an Explorer Advisor Deputy was needed to supervise Explorers at events. The other volunteer groups do not require a supervisor to be added beyond what already exists on patrol or on missions. This time was multiplied by a top step deputy hourly pay rate (without POST level pay enhancements).

Under the "Cost of program coordination" on page 3, number 4b, I tallied all of the wages for Don Parker, Vicki Stevens, Angie Haigh, and myself in addition to the time spent by the Emergency Services Captain, Emergency Services Lieutenant, and the background investigators who handle our volunteers. I then divided that amount by the hours spent to come up with an average rate to comply with the form's requested information. This number is much larger than past years where only one sergeant's time was used to complete the coordination section of the report.

I added an endorsement page to this memo. The report only asks for the Sheriff's Signature.

### ATTACHMENTS

A. San Diego Board of Supervisor's Volunteer Report Form (2012-2013 fiscal year)

**ENDORSEMENTS**

Maria Wood, Lt. ☒ Approve ☐ Disapprove Date: 7/8/2013  
Maria Wood, Lieutenant  
Emergency Services

Comments: \_\_\_\_\_

Sherri Sarro, Captain ☒ Approve ☐ Disapprove Date: 7/8/2013  
Sherri Sarro, Captain  
Emergency Services

Comments: THIS REPORT IS MORE INCLUSIVE OF ALL DUTIES + RESPONSIBILITIES OF OUR VOLUNTEER PROGRAMS.

Mike Barletta ☒ Approve ☐ Disapprove Date: 7-9-13  
Mike Barletta, Commander  
Law Enforcement Operations Area 3

Comments: Patricia Duke

Patricia Duke ☒ Approve ☐ Disapprove Date: 7/10/2013  
Patricia Duke, Assistant Sheriff  
Law Enforcement Services Bureau

Comments: \_\_\_\_\_

Ed Prendergast ☒ Approve ☐ Disapprove Date: 7/10/13  
Ed Prendergast, Undersheriff  
Law Enforcement Services Bureau

Comments: \_\_\_\_\_